

Temporary works register

Contract/ Project title:		Temporary works co-ordinator:			Project manager:									
Date of first issue:		Date of revision:		Reviewed by:					Register reference/ revision no:					
Step 1 - Identify scheme e.g. DI, technical manager, project manager, TWC		Step 2 – Design brief e.g. TWC			Step 3 – Design, verification and approval e.g. Project manager, TWC, designers, permanent works designer				Step 4 – Construction and installation e.g. TWS		Step 5 – Maintenance and inspection e.g. TWC		Step 6 – Dismantle and removal e.g. TWC, TWS	
TW item no.	Title and description of temporary works (TW) item	Date TW design required	Date TW engineering design brief issued to TW designer + initials	Implement-ation risk class [Very low, low, medium, high]	Design check category [0, 1, 2, 3]	TW design checker initials	Date approved design issued by TW designer	Principal contractor (or rep.) approval initials	Date approved by principal contractor	Date RAMS reviewed and accepted before installation	Date of TW inspection prior to issue of permit to load	Details of TW inspection regime	Date RAMS reviewed and accepted before removal (if changed)	Date of TW completion/p ermit to unload

Register issued to: e.g. PCs TWC, principal designer, design manager			
Name:		Company:	Date:
Name:		Company:	Date:
Name:		Company:	Date:
Name:		Company:	Date: