



10<sup>th</sup> January 2024

CITB  
Head Office  
Sand Martin House  
Bittern Way  
Peterborough  
PE2 8TY

Email: [information.governance@citb.co.uk](mailto:information.governance@citb.co.uk)  
[www.citb.co.uk](http://www.citb.co.uk)

Dear [REDACTED]

**Freedom of Information Request: 362023**

Following your email dated 31<sup>st</sup> December 2023 requesting the following:

Under the Freedom of Information Act, I would be very grateful if you could please provide an Excel data sheet with the number of active CITB cards in circulation.

Can this data be separated into the following?

- 1 Trade . i.e, Plumber, Electrician, Site manager,
- 2 Level of qualification. i.e, NVQ level 2,3 etc.
- 3 Level of operative i.e, apprentice, master, approved.

The response is as follows:

CITB does not issue cards related to training achievements. CITB divested of this business in 2019 therefore we are therefore unable to respond to this query, as we don't hold the information requested.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Strategy and Policy Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email [adrian.beckingham@citb.co.uk](mailto:adrian.beckingham@citb.co.uk).

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. You can raise a complaint with the ICO via their portal [www.ico.org.uk/foicomplaints](http://www.ico.org.uk/foicomplaints) or by contacting them at

Information Commissioner's Office  
Wycliffe House  
Water Lane,  
Wilmslow, Cheshire,  
SK9 5AF  
Tel: 0303 123 1113 (local rate)

Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely  
Jonathan Francis  
Information Risk & Data Governance Manager