



CONSTRUCTION INDUSTRY TRAINING BOARD
APPROVED TRAINING ORGANISATION (ATO) AGREEMENT
FORM OF AGREEMENT for
ATOs FOR ASSURED PRODUCTS

incorporating the CITB Approved Training Organisation Agreement Standard Terms
("Standard Terms")

CITB Construction Training Register and CITB Construction Training Directory

1. CITB has developed and owns the CITB Construction Training Register and the CITB Construction Training Directory which, amongst other things, enables training organisations offering Courses which have been approved by CITB, to be listed in the Construction Training Directory and to enter details of Candidates' achievements in the Construction Training Register.
2. An "ATO for Assured Products" is one which has been approved by CITB for the purposes of delivering Courses owned by the ATO or which it is licensed to use by a third party other than an Awarding Organisation (being courses which have been verified by CITB as described in the CITB Approved Training Organisation Agreement Standard Terms).
3. By entering into this Agreement the ATO becomes approved by CITB for the purposes of the CITB Construction Training Register and Construction Training Directory in respect of the Courses described in the Awarding Organisation Agreement(s) set out below, provided these Courses are listed in the Construction Training Directory.

IN CONSIDERATION of the performance of the ATO Obligations and (where applicable) the payment of Fees by the ATO, CITB approves the ATO and the rights as set out in clause 2.1 of the Standard Terms and agrees to perform its obligations under the Agreement.

ATO for Assured Products:

Courses approved for delivery by the ATO are those comprised in the suite of products listed as Assured Products in the Construction Training Register and where:

1. The ATO has in the Construction Training Directory selected the particular Courses it wishes to deliver; and
2. The ATO has uploaded to the Construction Training Directory all documents required by CITB for the purposes of verification and quality assurance; and
3. CITB has not notified that ATO in respect of any particular Course that the ATO is not approved to deliver that Course

Fees: The fees, charges and other sums payable by the ATO set out in the "Fees List * (or similar) document published on the CITB Training Model [Website](#) from time to time.

Listed Trade Mark(s) and permitted references to CITB / Construction Training Directory and Construction Training Register:

When promoting CITB approved courses which are listed in the Training Directory you must recognise this by using the CITB trademark together with the relevant wording described below.



It is a condition of this Agreement that you must not use the CITB logo unless it is accompanied by such wording.

1. To identify that a course is listed in the Construction Training Directory you must use the words '[Course Title] is listed in the Construction Training Directory' in all promotional materials.
2. To indicate that results from this course are recorded in the Construction Training Register you must say 'Candidates achievements will be listed in the Construction Training Register' in all promotional materials.

3. When promoting CITB approved courses you may use the line 'delivering CITB assured courses'. **Note: You are not permitted to use any other brands, logos or trademarks belonging to CITB, or any other wording referring to CITB, the Construction Training Directory, the Construction Training Register or Training Model.**

Documents incorporated and forming part of the Agreement

- A This CITB Form of Agreement: ATOs for Assured Products
- B [The CITB Approved Training Organisation Agreement Standard Terms](#)
- C [The User terms and conditions](#)
- D [RATO](#)
- E Branding Guidelines for the Listed Trade Mark – available on request.

Together with information supplied by the ATO as part of its application for approval as an ATO.

Insurance minimum cover, per claim or series of claims, to be maintained by the ATO (clause 15 of the CITB ATO Agreement Standard Terms) shall be:	
Professional Indemnity Insurance	£2 million
Public Liability Insurance	£5 million
Employer's Liability Insurance	minimum as required by law