



30/09/2022

CITB
Head Office
Sand Martin House
Bittern Way
Peterborough
PE2 8TY

Email: information.governance@citb.co.uk
www.citb.co.uk

Dear [REDACTED]

Freedom of Information Request: 162022

Thank you for contacting CITB requesting information under the Freedom of Information Act (FOIA). Your email, dated 31st August 2022, asked for the following information:

This is an information request relating to the number of staff who are contractual home workers.

Please include the following information:

- The number of staff that currently work employed by the organisation that are contractual home workers

Please also include the following information:

- The number of contractual home workers employed by the organisation in each of the last three financial years: 2019-20, 2020-21, 2021-22

By "the department" I mean the core department

By "contractual home workers" I mean employees who have it written into their contracts that their normal working arrangements are to work from home.

My response is as follows:

***Financial Year 2019-2020**

0 Homebased

***Financial Year 2020-2021**

1 Homebased – Human resources

***Financial Year 2021-2022**

12 Home based Colleagues

2 X Contacts & Commissioning

2 x Communications

2 x Education & Training

1 X Human Resources

5 x Training & Assessment

* Due to the way that the data is held and can be made available to obtain the requested information, there would need to have been a review to be undertaken for each working day individually for the period requested, it is estimated that the time to process and collate this data would have exceeded the cost requirements under S21 FOIA. To assist the requestor, we therefore determined the data by utilising



fixed dates at the beginning and end of each fiscal year and noted any differences and reflected these with any higher numbers during the period under review.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email adrian.beckingham@citb.co.uk.

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely

Jonathan Francis
Information Risk & Data Governance Manager