

Responsibilities

- Attending and Chair the CITB Nation Council meetings in accordance with the Terms of Reference.
- Agree on the agenda, papers and Chairs Report of Nation Council meetings.
- Consider Expressions of Interest for Nation Council member positions as prescribed in the Nation Council recruitment schedule.
- Ensure that all Council members are able to express their views so that the Council is able to make balanced and considered recommendation to the Board.
- To share with the Board key feedback areas at the end of every meeting.
- To adhere to the Nation Councils terms of reference and CITB's Nation Councils Code of Conduct.
- Ensure effective liaison with key stakeholders to develop their knowledge and understanding of their Nation's training and skills landscape.
- Provide insight into the challenges and opportunities for the industry with emphasis on their respective nation.
- Steer and influence the Board on development and effective delivery of the Nation Plan, encouraging adjustments to the delivery to reflect unforeseen events/changes that impact on the Nation/Industry more generally.
- Debate and offer constructive challenge in relation to proposed allocation of resource against competing Industry priorities across Great Britain.
- Capture and articulate to the Board key issues affecting or likely to affect Industry over a forecast period of three years.
- Provide National perspective on construction skills gaps against agreed forecast needs.
- Work collaboratively with the Board to review Industry needs, articulate Industry strategies and what this means for key priorities, identify potential future trends, research, review CITB's evidence base and planned research to help formulate CITB strategic business objectives and responses, for medium and long term goals.
- Enhancing the evidence base from which CITB forms and develops both the Strategic Plan the Nation Plan to ensure that the Board is cognisant of key Industry issues, concepts and opportunities affecting both the individual Nation and the collective Nations.
- Assist the Board to accurately prioritise support for key issues affecting Industry across Great Britain and to advise on Key Performance Indicators and other targets to measure progress, including on the CITB's efficiency and effectiveness.
- Inform and assist CITB to distil from the Strategic Plan, clear Nation Plans that reflect the differing needs and ways of meeting them in each Nation priorities and with achievable and measurable targets.
- To make timely recommendations to the Board about extraordinary matters arising that may impact on the ability of the Board to deliver either the Strategic or the Nation Plan.

Skill sets and competencies

- Good leadership skills.
- Good communication and interpersonal skills.
- Impartiality, fairness and the ability to respect confidences.
- Ability to ensure decisions are taken and followed-up.
- Good time-keeping.
- Tact and diplomacy.



Nation Council

Chairs' Role Description

- Understanding of the roles/responsibilities of the Nation Councils.
- Experience of organisational and people management.
- Have a wide network of contacts within the construction industry both locally and across Great Britain to assist with giving an Industry perception.